

INVITATION FOR CONSULTANT SERVICES
CDOT “Statewide” Non Project Specific Dispute & Claims Resolution Services
Public Notice for Professional Consultants

The Colorado Department of Transportation (CDOT) intends to hire two (2) Professional Consultant firms for this Project. The selected Consultants will contract to provide Non Project Specific Dispute & Claims Resolution Services “Statewide” to include those specific services set forth below. This selection will not have an Interview Phase.

DESCRIPTION:

The Consultant shall assist with dispute and claim resolution processes, starting at the Project Engineer level through escalation to the Chief Engineer, provide assistance with contract administration and general engineering, and provide training as directed.

The Consultant shall conduct an objective analysis of Contractor schedules and method statements and Contractor disputes or claims based on the documents furnished by the Region. Each dispute or claim study shall assess the role of the Colorado Department of Transportation (CDOT) and its Design Consultant (if applicable) in reference to any construction delays and/or contract changes. The dispute or claim study shall identify and evaluate the factual basis of the Contractor's allegations and the liability for any additional costs incurred as a result of any changes to the contract. The Consultant shall not solicit work under this contract but will instead rely on the Contract Administrator to initiate contact. The Consultant's work shall be for the use of CDOT and CDOT's Legal counsel. Additional information is contained in the Scope of Work for this project.

SPECIAL PROJECT REQUIREMENT: The Consultant shall include a Colorado Registered Professional Engineer and at least one individual shall have a minimum of 20 years of transportation experience, which includes at least five years of experience in construction related dispute resolution. Of the 20 years, 10 years must be at the equivalent of CDOT Project Engineer/Manager level and/or CDOT Resident Engineer level experience, and 10 years must be at the equivalent of CDOT management level experience.

The Consultant shall also have a comprehensive knowledge of CDOT manuals, guidelines, policies and procedures. The Contract Administrator will approve all Consultant personnel. Requests for changes in Consultant personnel must be submitted in writing by the Consultant and approved in writing by the Contract Administrator.

Interested Consultants:

The prime firm of each team must be on CDOT's list of prequalified consultants by **October 2, 2014**. Prequalification must be done annually. Consultants who are not prequalified or who have questions regarding their prequalification should immediately contact Bernie Rasmussen, Agreements Office at telephone (303) 757-9400.

Interested firms shall submit Five (5) copies of the Statement of Interest/Work Plan no later than 12:00 noon local time October 9, 2014 to:

David Wells, Contracting Officer CDOT 4201 E. Arkansas Ave Suite 200 Denver, CO 80222

The scope of work along with the latest "Consultant Instructions for the Statement of Interest/Work Plan" and the anticipated consultant selection schedule must be obtained from the address shown above or from the CDOT website:

<http://www.coloradodot.info/business/consultants/advertised-projects/2014>

STATEMENTS OF INTEREST/WORK PLANS RECEIVED AFTER THE TIME AND DATE SPECIFIED WILL BE REJECTED. THE STATEMENT OF INTEREST/WORK PLAN MUST COMPLY WITH CDOT'S STANDARDIZED FORMAT REQUIREMENTS. PLEASE REFER TO THE INSTRUCTIONS. FAILURE TO FOLLOW THE REQUIRED FORMAT AS PROVIDED IN THE STATEMENT OF INTEREST/WORK PLAN INSTRUCTIONS MAY RESULT IN YOUR SUBMITTAL BEING REJECTED.

Questions regarding the walk through or of a technical nature regarding this project may be directed to:

Name:	Karen Sullivan
Organization:	CDOT Project Manager
Telephone:	(303) 757-9502

NOTE: Firms submitting a Statement of Interest/Work Plan (SOI/WP) must, in their submitted SOI/WP, expressly commit, and identify by name, key employees of their own staff, as well as of the staffs of the sub-consultants on their teams, to be available to do the Work.

The Department has determined the contract goal for UDBE participation in this contract will be met with certified DBEs who have been determined to be underutilized on professional services contracts. At this time, **all DBEs** will be considered to be UDBEs.

The UDBE goal for this project is: **0%** **Zero Percent.**

The type of compensation on this contract is anticipated to be "cost plus fixed fee" format.

CDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The right is also reserved by CDOT to reject any and all submittals.